



MARICOPA COUNTY JUSTICE COURT

How to...

OBTAIN A WRIT OF EXECUTION





MARICOPA COUNTY JUSTICE COURT

A Writ of Execution allows the Constable to seize the judgment debtor's non-exempt **PERSONAL PROPERTY** and hold it for sale at public auction, for the purpose of satisfying the judgment. There are issuance fees and constable fees associated with a writ of execution.


There are two types of writs of execution. A **special writ** instructs the constable to execute on specifically identified property. A **general writ** instructs the constable to seize any non-exempt personal property (at their discretion and according to law) that the constable may find at the address provided by you (the judgment creditor).

After being signed by the judge, the writ will be forwarded to the constable of the precinct where the property is located. If the constable determines there is insufficient personal property to satisfy the judgment, the writ will be returned unsatisfied. The constable has up to **60 days** to execute the writ. You should contact the constable if you have questions.

Please **STOP**...

	If there is no judgment rendered in your favor.
	If there is a satisfaction of judgment filed.

Please **PROCEED**...

	If you have a judgment in your favor that has not yet been satisfied.
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MARICOPA COUNTY JUSTICE COURT

FORMS Needed:

✓	Worksheet for Computation of Judgment Due
✓	Writ of Execution

INSTRUCTIONS:

1. Complete the Writ of Execution form and the Worksheet for Computation of Judgment Due. File with the clerk.
2. Pay the required fees for issuing and serving the Writ.

IT IS IMPORTANT THAT ALL PARTIES KEEP THE COURT APPRISED OF ANY CHANGE IN ADDRESS A NOTICE OF CHANGE OF ADDRESS form must be filed with the court when a party changes their address.

Visit us at www.superiorcourt.maricopa.gov/justicecourts for additional filing information and online forms.

Plaintiff or Attorney for Plaintiff

Address

Maricopa County Justice Courts, State of Arizona

CASE NUMBER: _____

Plaintiff(s) Name / Address

Defendant(s) Name / Address

WORKSHEET FOR COMPUTATION OF JUDGMENT DUE

I am filing this worksheet in connection with the filing of a:

☐ AFFIDAVIT FOR RENEWAL OF JUDGMENT ☐ WRIT OF GARNISHMENT ☐ WRIT OF EXECUTION

Original judgment amount, including costs awarded with the judgment.

\$ _____

\$ _____

Accrued interest on Judgment (and how computed)

Accrued court costs

\$ _____

Issue of a Writ of Restitution

\$ _____

Service of a Writ of Restitution

\$ _____

Issue of an Order for Supplemental Proceedings

\$ _____

Service of an Order for Appearance for Supplemental Proceedings

\$ _____

Issue of a Writ of Garnishment

\$ _____

Service of a Writ of Garnishment

\$ _____

Bank fee search (with Writ of Garnishment)

\$ _____

Issue of a Writ of Execution

\$ _____

Service of a Writ of Execution

\$ _____

Issue of a Subpoena (not included with judgment)

\$ _____

Service of a Subpoena (not included with judgment)

\$ _____

Subpoena witness fees (not included with judgment)

\$ _____

Certified copy fees

\$ _____

Recording fees

\$ _____

Other costs (identify):

\$ ()

Less setoffs

Payments made

\$ ()

Outstanding counterclaim judgments against me by the debtor

\$ ()

Other credits allowed

\$ _____

Total sum due

I state under penalty of perjury that the foregoing is true and correct.

Date: _____



Maricopa County Justice Courts, Arizona

CASE NUMBER: _____

Plaintiff(s) Name / Address

Defendant(s) Name / Address

WRIT OF EXECUTION

THE STATE OF ARIZONA TO THE SHERIFF OR CONSTABLE IN MARICOPA COUNTY:

On _____ a judgment was entered against the ☐ Plaintiff ☐ Defendant for the following amount, plus accruing costs and the costs of this Writ:

\$ _____ Original judgment
\$ _____ Accrued interest from date of judgment
\$ _____ Accrued court costs
\$ _____ Less setoffs, if any (*payments made or credits allowed, including any outstanding counterclaim judgments*)
\$ _____ Total sum due

☐ **GENERAL EXECUTION**

YOU ARE COMMANDED to make diligent effort to satisfy the judgment by executing on the stated sum of money of the defendant's, or to levy on and sell such non-exempt personal property of the defendant's as is necessary to satisfy this judgment. The property is believed to be located at: _____

☐ **SPECIAL EXECUTION**

YOU ARE COMMANDED to make diligent effort to levy on and sell the following described non-exempt personal property:

The property is believed to be located at: _____

Make execution and return of this Writ within sixty (60) days, and to notify the judgment debtor of such return.

Date: _____
Justice of the Peace

CERTIFICATE OF SERVICE

I state under penalty of perjury that the foregoing is true and correct.

I received this Writ from the court on _____, and executed same as follows:

Date / Time of Service: _____

Person served: _____

Executed at: _____

- ☐ No property found to levy on
☐ Sum of money levied on. \$ _____ delivered to judgment debtor.
☐ Personal property levied on. A list is attached.

Date: _____
Constable